

# Titans Do It Right!

Steps to Guide Our School Reopening

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Let's Talk Safety!

# Covid-19 Transition Team

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- Latesha Wade-Jenkins – Principal
- Stacie Armstead – Assistant Principal
- April Bernarde – Assistant Principal
- Jacquelynne Hall – Assistant Principal
- Tammi Hinton – Assistant Principal
- Jacqueline McCarty – Math Department Chair/Grounds Patrol
- Rudolph Edwards –Teacher/Grounds Patrol
- Stephanie Monroe – School Nurse
- Hermione Foreman – Lead Security Officer
- Demetrial Hill – School Building Supervisor
- Amy Collins-Holmes –Teacher/Grounds Patrol
- Kimberly Porter – History Department Chair/Ground Patrol
- La’Vera Burke – Teacher Assistant/Grounds Patrol
- Bobby Pannenbacker – Athletic Director

# Plan Development

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- Our plan is aligned with the guidance from the Virginia Department of Education (VDOE) found in the Recover, Redesign, Restart document.
- The plan was developed collaboratively with central office staff members, administrators, teachers, and other school officials.
- The plan is subject to change based on updates from the Center for Disease Control (CDC) and state/local guidelines.

# Health and Safety Protocols

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- Face masks are required. Every student, teacher and staff member must wear a mask at all times. Students, during lunch in the cafeteria, seated 6 feet apart, may remove masks while eating.
- Students and staff must maintain 6 feet distance in all areas.
- Lake Taylor High School will require staff and students to self certify that they are COVID – 19 symptom free prior to entering the school building.
- The Norfolk Public Schools division has developed a Coronavirus Update Page that provides consistent messaging related to COVID-19 topics. The update page contains a monthly newsletter and other materials related to resources available, mitigation strategies, and communication from the Superintendent's Office. A hyperlink to the page is provided here: <https://www.npsk12.com/Page/15803>.

# Health and Safety Protocols

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- Orientation for students and staff on COVID-19 mitigation strategies will occur when students and staff return to the building for face-to-face learning.
- Lake Taylor High School has an isolation room for students who may become ill while at school.
- All students and staff will follow all posted signs to adhere to COVID-19 mitigation guidelines.
- All students and staff will follow one way traffic markings throughout the building.



# Health and Safety Practices

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- Increased cleaning and disinfecting practices throughout the school day
- Scheduled disinfecting of high touch surfaces (i.e. door handles, stair railings, desks, chairs, etc.)
- Hand washing and use of hand sanitizers will be required throughout the day
- Social distancing will be monitored and maintained in all areas
- No sharing of instructional supplies and materials are allowed
- Students and staff are not permitted to use water fountains



# Before School – Daily Health Pre-screening

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- Staff and students must self certify that they are COVID – 19 symptom free prior to entering the school building.
  - Are you currently ill or caring for someone who is ill? (YES / NO)
  - Do you have any of the following? (YES / NO)
    - Fever or feeling feverish
    - Chills
    - Sweating
    - Shortness of breath
    - Cough
    - Fatigue
    - New loss of taste or smell
    - Diarrhea
    - Sore throat
    - Nausea or vomiting
    - Muscle of body aches
    - Headache



# Bus Riders - Arrival

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- All passengers must wear a face mask properly at the bus stop and during transport.
- Students must maintain social distancing at bus stop.
- Bus capacity is limited to one student per seat, unless a member of the SAME household.
- Students will be seated in a zigzag formation.
- Roof vents and windows will be open for proper ventilation. Students must dress according to weather.
- Buses will be sanitized before pickup, after each school drop-off and at the end of the day.

# School Arrival (Bus riders) – Entering the school building

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## **Front Drop Off**

- Students will report to gym.
- Students will locate a red dot on the bleacher and sit there to ensure 6 feet social distancing guidelines are met.
- Staff will dismiss allocated number of students to South Cafeteria for breakfast.

## **Side Drop Off**

- Students will report to the auditorium.
- Students will locate a seat with a red dot and sit there to ensure 6 feet social distancing guidelines are met.
- Staff will dismiss allocated number of students to North Cafeteria for breakfast.

# School Arrival (Walkers and Car riders)

## Entering the school building

### **Walkers**

- Walkers, not eating breakfast, will report directly to the auditorium upon arrival.

### **Car Riders**

- Car riders will be dropped off in the back of the building. Car riders, not eating breakfast, will report directly to the auditorium upon arrival.

# Hallways – Transition to Class

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- Traffic flow is clearly marked.
- Physical distancing is clearly marked.
- Students and staff will walk to the right in common hallways & gathering spaces.
- Staff will monitor physical distancing at all times.





# Classrooms

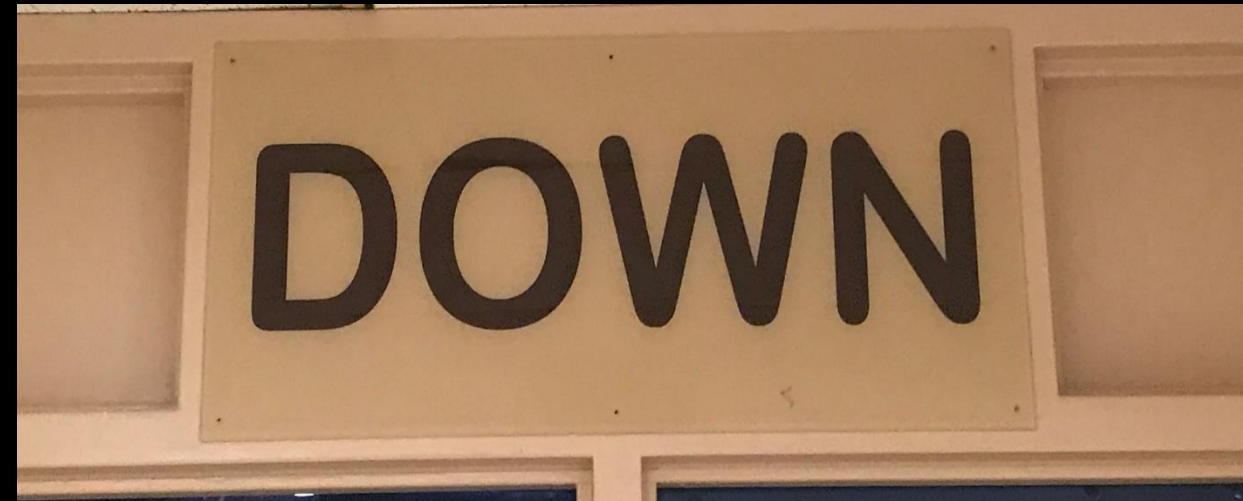
- All seating areas are clearly marked with social distancing.
  - Rooms with windows will be open to improve air circulation.
  - Desks will be cleaned between classes.
  - Students will line up inside class 6 feet apart before the bell rings.
  - Teachers will limit student movement within the classroom, such as turning in assignments or passing out materials.
  - Seating arrangements will be created.
- Classrooms are set up, so each student has individual supplies that is not shared with others.
  - Students' belongings must remain with them the entire day.



# Stairwells

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- Stairwells have been marked to help with social distancing as students move up and down the stairs.
- Signs are posted to indicate UP traffic flow on the front and back stairwells.
- Signs are posted to indicate DOWN traffic flow on the front and back signs.





# Bathroom Use

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- Students will enter the bathroom one at a time.
- Custodians will clean bathrooms frequently throughout the day.
- Staff on hall duty will monitor bathrooms to ensure only one student enters at a time.





# Cafeteria

- Floors & walls marked for traffic flow in and out of the cafeteria with 6 feet spacing.
- Cafeteria line is marked for 6 feet distancing.
- Students must sit in designated marked seats to ensure 6 feet social distancing.



- Cafeteria staff will clean and sanitize tables between each lunch shift.
- Custodians will clean floors between each lunch shift.
- Duty rosters have been created for teachers to cover lunch shifts to maintain safety & support physical distancing.



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Titans, let's transition  
back to in-person  
learning safely!

We've got this! No  
doubt!

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